

MINUTES OF THE BOARD OF DIRECTORS
OF THE
PATCHOGUE BUSINESS IMPROVEMENT DISTRICT
February 11, 2014

X	BIEDERMANN, THOMAS		MCPEAK, JAMES
X	BRAILE, RICK	X	MONTE, ANNE MARIE
X	FERB, THOMAS		PRUDENTI, ANTHONY
X	FURMAN, JOEL	X	ROE III, JOHN J (Pete)
X	KEARNS, BRIAN		SIEGEL, ABIE
	KELLY, MICHAEL	X	SMITH, DENNIS
X	KING, KAREN	X	TARASKAS, JANICE
		X	VIGLIOTTA, DAVID

GUESTS: David Kennedy-Executive Director, Patchogue Chamber of Commerce; Krystle DiNicola – KLD; Marion DiNicola – KLD; Harold Trabold, Attorney; Mark Miller, Ken Becker, Scott Campbell – Riverfront Committee; Lori Belmonte - Colony Shop; Gordon Lenz - Conference Associates

1. The meeting was called to order by President Pete Roe at 4:05pm.
2. Presentations
 - a. Members of the Riverfront committee, Mark Miller, Ken Becker and Scott Campbell, were in attendance to present the Riverfront mission which is to establish the Riverfront as a regional waterfront destination. They are planning a number of major events this year that will bring attention to the riverfront. The “Blessing of the Fleet” will be the grand opening of the river for the season. A “High Tea” theme event is being planned for every Sunday. “Illuminations” will kick off the summer solstice on June 22nd. A 15 seat water taxi will be available to take patrons from restaurant to restaurant along the river.

The Riverfront committee presented their budget to the BID for promotions and events which had been previously submitted to the BID budget committee for consideration for the 2014/2015 budget. Upon approval by the BID board, the BID budget committee recommended that \$10,000 be allocated to Line 702 – Riverfront promotions.

- b. Mayor Paul Pontieri discussed the renovation needs of the Patchogue Theater. The new roof project will begin as soon as weather permits. The Theater is also in need of new floors and seating. The renovations are expected to cost \$650,000. The mayor feels that state funding for Villages in the future will be decreased. He is therefore asking for support from the BID to help fund some of the renovations.

A lengthy discussion ensued and it was the consensus of the Board not to help fund the Theater renovations at this time due to the current budget situation.

- c. Anne Marie Monte presented the budget committee's budget proposal for 2014/2015. The total proposed budget is \$162,257, which includes \$12,000 transferred from Unreserved Surplus. A new line item for security surveillance costs in the amount of \$10,000 has been included in the budget. The proposed budget was approved on a motion made by Janice Taraskas and seconded by Thomas Ferb and passed unanimously. Anne Marie Monte will present the 2014/2015 budget to the Village for approval.

3. Minutes

- a. The minutes from the meeting of January 14, 2014 were approved on a motion made by David Vigliotta and seconded by Thomas Ferb and passed unanimously.

4. Anne Marie Monte presented the Treasurer's Report.

- a. Total budget expenditures for the month of December 2013 were \$6,300.18.
- b. The December 2013 Treasurer's report was approved on a motion made by Janice Taraskas and seconded by Thomas Ferb and passed unanimously.
- c. On a motion made by Thomas Biedermann and seconded by Brian Kearns, it was

RESOLVED, to transfer the following:

\$1,100 from Line 603 – Parking to Line 204 – Watering Personnel

\$870 from Line 801 – Roe Walkway to Line 804 – Unreserved Surplus

\$4,502.65 from Line 803 – Walkway Upgrades to Line 804 – Unreserved Surplus

5. Executive Director Dennis Smith presented the voucher report

- a. Vouchers originally totaling \$3,335.54 were presented. An additional expense of \$1,000 for advertising for the riverfront boat parade was also submitted resulting in total vouchers of \$4,335.54.
- b. The February 2014 voucher report was approved on a motion made by David Vigliotta and seconded by Karen King and passed unanimously.

6. David Kennedy presented the Chamber of Commerce Report

- a. The St. Patrick's Day Parade will take place on March 30th at 12:30pm. Advertisements in the Wit and Wisdom help to fund the parade. The passing of the sash to Grand Marshal Patrick Moore will take place on February 23rd at Perabells.
- b. A networking meeting will take place at Roast on February 12th from 7 to 9pm.

- c. The general membership meeting will be held at the Patchogue Medford Library meeting room on February 25th.
 - d. A grand opening ceremony and ribbon cutting for Salumed Pharmacy is scheduled for March 8th at 176 West Main Street.
 - e. The Chamber welcomes the anticipated activity on the Riverfront.
 - f. Comments on sandwich board sign regulations in the Village are being accepted by the Village until April 1st. David emphasized the importance of submitting comments concerning this important matter.
7. Village Trustee Thomas Ferb presented a report of the Village Board activities
- a. There was a very animated discussion at the Village board meeting concerning the proposed sandwich board sign regulations. There were many pros and cons. It's a very complex issue. The Village did not make a determination and will continue to accept comments until April 1st.
 - b. The Village passed a resolution authorizing the issuance of \$350,000 in BANs (bond anticipation notes) to fund the replacement of the theater roof.
 - c. The Village passed a resolution authorizing the issuance of \$800,000 in BANs to fund the decommissioning of a pump station and installation of sewer lines.
 - d. The parking meters are generating approximated \$2,000 per week in revenue. There appears to be more turnover of parking spaces on Main Street.
 - e. The old town hall is officially in contract. A closing date is being scheduled. The building will be a medical use building.
8. Executive Director Dennis Smith presented his report
- a. The current Main Street Grant is progressing. Budget Buy & Sell is redoing their interior walls and lighting. The paperwork for 200 East Main St is complete and being sent to Albany for approval.
 - b. The East Main St sidewalk renovation is on target to start in late March. A meeting with the CDA and building owners is scheduled to discuss payment procedures, project dates and project design.
 - c. Dennis met with the Huntington Station's BID security firm to discuss security surveillance cameras. Three locations have been identified to start the project. The Theater location can incorporate some existing equipment and add a new camera and DVD. 10 South Ocean Ave (The Furman building) and a location near BBQs on West Main Street have been identified as the other locations.

- d. Advertising for the BID website is still being pursued.
- e. The BID, Chamber and Village are creating a committee to formulate a plan for the Village branding project. Thomas Ferb, Karen King and Dennis Smith will join the committee.
- f. Suffolk County has a block of grants. If anyone has any ideas please let Dennis know. The application deadline date is March 31st.
- g. The Arts Council has submitted its application for a \$25,000 grant from the Suffolk County Destination Downtown Grant program.
- h. Holiday decorations are currently on sale. Wreath's that normally cost \$405 are on sale for \$250. Dennis suggested that we purchase 6 wreaths. On a motion made by Janice Taraskas and seconded by Joel Furman and passed unanimously, it was

RESOLVED, to purchase 6 holiday wreaths at a cost not to exceed \$2,000

RESOLVED, to transfer \$2,000 from Line 603 – Parking to Line 201 – Decorations.

- i. The Incorporated Village of Mastic Beach and the Chamber of Commerce have asked Dennis to speak about the BID, its function and formation, at a meeting next week.

9. Quadrant Reports

- a. No formal reports were presented..

10. Committee Reports

- a. Beautification Committee - David Vigliotta stated that Fantastic Gardens was the low bidder for the hanging baskets at a quote of \$9,680. There have been no quotes for the gardening maintenance. A watering contract is being explored as well.

11. New Business

- a. President Pete Roe discussed the need for new or additional board members as well as a nominating committee. Rick Braile and Brian Kearns agreed to be on the nominating committee.

12. Old Business

- a. Thomas Ferb mentioned that 5 benches have been delivered to the Village and 2 other benches are in progress.
- b. Art Space was mentioned in an article in the NY Times.

There being no further business to come before the meeting, it was adjourned on a motion made by Brian Kearns and seconded by Thomas Ferb. The meeting was adjourned at 6:47pm.

Respectfully submitted,

Janice M Taraskas

Janice M. Taraskas, Secretary