

MINUTES OF THE BOARD OF DIRECTORS
OF THE
PATCHOGUE BUSINESS IMPROVEMENT DISTRICT
August 12, 2014

X	BELMONTE, LORICE	X	MCPEAK, JAMES
X	BRAILE, RICK	X	MONTE, ANNE MARIE
	FERB, THOMAS	X	ROE III, JOHN J (Pete)
X	FURMAN, JOEL	X	SIEGEL, ABIE
	KEARNS, BRIAN	X	SMITH, DENNIS
	KELLY, MICHAEL	X	TARASKAS, JANICE
X	KING, KAREN	X	TRABOLD, HAROLD
		X	VIGLIOTTA, DAVID

GUESTS: Marion DiNicola – KLD; Campbell Dalglish – Plaza Cinema & Media Arts Center; Steve Rose and Adam Daley – A+ Technology & Security Solutions, Inc.

1. The meeting was called to order by Treasurer Anne Marie Monte at 4:08pm. President Pete Roe arrived at 4:20pm and presided over the remainder of the meeting.
2. Minutes
 - a. The minutes from the meeting of July 8, 2014 were approved on a motion made by Lorice Belmonte and seconded by Harold Trabold and passed unanimously.
3. Anne Marie Monte presented the Treasurer's Report
 - a. Total budget expenditures for the month of May 2014 were \$32,018.20, of which \$20,186.98 was for hanging baskets, landscaping and plantings for the season. The Main Street Grant had expenditures of \$632.36 and reimbursement revenue of \$2,820.39.

May is the end of the BID's fiscal year. The original BID budget was \$151,617. \$15,000 was transferred from unreserved surplus and various reserves resulting in an adjusted budget of \$166,617. Total expenditures for the year were \$143,318.25. The unspent balance of \$23,298.75 will be added back to unreserved surplus.

The May 2014 Treasurer's report was approved on a motion made by Janice Taraskas and seconded by Karen King and passed unanimously.
 - b. Total budget expenditures for the month of June 2014 were \$6,535.58.

The June 2014 Treasurer's report was approved on a motion made by Lorice Belmonte and seconded by Harold Trabold and passed unanimously.

4. Executive Director Dennis Smith presented the voucher report

- a. Vouchers totaling \$16,963.60 were presented. Additional vouchers of \$1,508.00 were submitted for hanging basket brackets and irrigation.
- b. The August 2014 voucher report totaling \$18,471.60 was approved on a motion made by Abie Siegel and seconded by Rick Braile and passed unanimously.
- c. On a motion made by Anne Marie Monte and seconded by Harold Trabold and passed unanimously, it was

RESOLVED, to transfer \$400 from Line 804-Unreserved Surplus to Line 404-Marketing (Art Council).

5. Presentations

- a. Campbell Danglish from Plaza Cinema & Media Arts Center spoke to the Board about the media arts center and the need for a theater marquis and signage. They have been located in Arts Space since October of 2011 and provide approximately 24 screenings a week. They feel that a theater marquis will attract more people to the center. They have one estimate for \$35,000 and will pursue other estimates.
- b. Steve Rose and Adam Daley from A+ Technology Solutions, Inc. discussed the quote that was given to the Board for a video surveillance system. They explained that the pricing is NY State sanctioned pricing. The quote is for a central access camera system. Any camera can be converted with a video encoder. They explained that the existing system is a good foundation for expansion. A lengthy discussion ensued with the Board asking many questions about hardware, software, capabilities and warranties.

6. Lorice Belmonte presented the Chamber of Commerce Report

- a. The business networking meeting will be held at Dublin Deck on Wednesday, August 13th from 4 to 6pm.
- b. Alive After Five has been a great success. The trolley service from St. Joseph's College worked well.
- c. Oldies night was very successful.
- d. The Village valet service is gaining momentum.

7. There was no Village Trustee Report

8. Executive Director Dennis Smith presented his report

- a. New informational stickers detailing instructions on how to properly work the parking meters will be ordered and should be ready next week. There will be 150 stickers for the restaurants to display and 100 stickers for the retailers to display.
- b. Dennis reported that there are 3 black and white directional signs at DPW that need to be repaired at a cost of approximately \$2,500. On a motion made by Janice Taraskas and seconded by David Vigliotta and passed unanimously, it was

RESOLVED, to transfer \$2,500 from Line 804-Unreserved Surplus to Line 604-Outdoor Structures

- c. The weeding and power washing of the Roe walkway has been completed. Additional power washing may have to be done.
- d. The parking pamphlets are a work in progress.
- e. Dennis reviewed the Main Street Grant status. The funds have been retracted for the Finest Fitness project. \$12,500 will be redeployed to the next applicant. The grant needs to be finalized by December 19, 2014.
- f. The East Main Street sidewalk project is near completion. The benches and trash receptacles are being ordered.

9. Quadrant Reports

- a. There were no quadrant reports.

10. Committee Reports

- a. Beautification – David Vigliotta reported that:

The sprinklers have been installed in the Waverly Avenue circle. The next step is the electrical connection.

Two brackets are needed for the hanging baskets at the Village Hall.

The hanging basket program needs to be reviewed for the next season.

Tree work needs to be performed on some of the oak trees by the Burlington department store. A diseased tree, possibly more, needs to be removed and pruning of some trees in the Burlington parking lot needs to be performed. On a motion made by Abie Siegel and seconded by Lorice Belmonte, with 10 for and 1 opposed, it was

RESOLVED, to remove the diseased tree at a cost of \$800

11. New Business

- a. Lorice Belmonte asked about the condition of the yellow ribbons on the poles throughout the Village. She will contact the Boy Scouts about removing or refurbishing the ribbons.

There being no further business to come before the meeting, it was adjourned on a motion made by Janice Taraskas and seconded by David Vigliotta. The meeting was adjourned at 6:12pm.

Respectfully submitted,

Janice M Taraskas

Janice M. Taraskas, Secretary